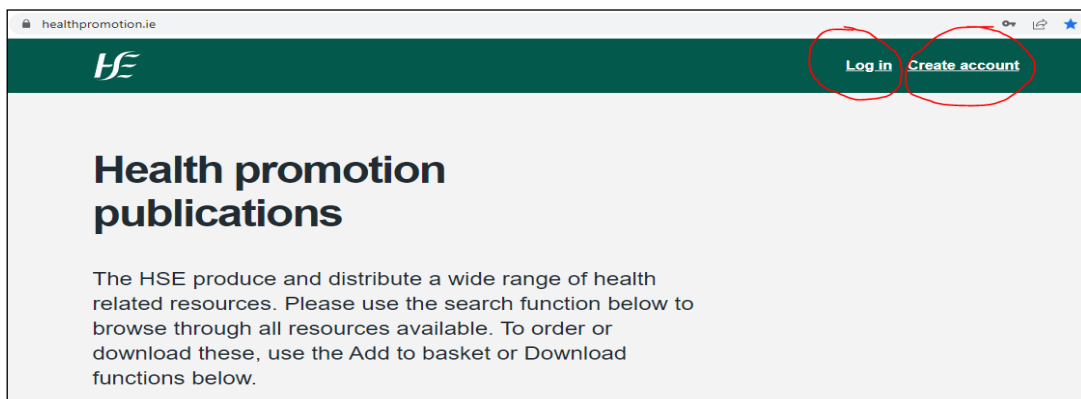


How to Register a new account or change a password on a current account - www.healthpromotion.ie

Please note our website is under development so you may experience changes in how links are displayed over the coming weeks.

To register a new account

1. Follow the URL: <https://www.healthpromotion.ie/>
2. There are two ways to register a new account. You can click the “Log in” link at the top of the screen on the right hand side of green bar or you can click the Create account link also at the top of the screen on the right hand side of the green bar.



3. Once you have clicked the Log in link you will get three options:
 - a) Log in using current log in details
 - b) Create an account
 - c) Forgot your password?
4. To create a new account click on the “Create an account” link. The next steps are the same if you choose to register a new account by clicking the Create account link:

5. This will open up a Sign Up page where you can add your new contact details. When you are finished entering your details click the blue “Sign Up” box at the bottom of the screen:

- Using the email address you entered on the Sign Up healthpromotion.ie will now send you a verification email. You will need to click the link in this email to confirm your account:

- At this point if you already have an account you will be prompted to complete the “Forgot your password” option instead of creating a new account so click the “Log in” link again and choose the appropriate option.
- If you want to continue with registration open the email from user@healthpromotion.ie in your inbox and click the link to confirm your account.
- Follow the instructions for adding delivery information.
- When you have entered all details successfully you will be given a prompt to Sign In.

If you have any difficulties with this process, your password or registration please e-mail the Health Information Team on healthinfo@hse.ie. If you have a query about an order already placed please e-mail queries@healthpromoton.ie

PLEASE NOTE: Our website is under construction. The information in this guide is correct as of 01/01/2023, however, as new functionality is introduced to the website this guide may change. Updated versions can be requested by emailing healthinfo@hse.ie.
